

**City of Alpine**

**Regular City Council Meeting, Tuesday, September 17th, 2013, 6:00 P.M.**

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a Regular meeting at **6:00 P.M. on Tuesday, September 17th, 2013 in the City Council Chambers, at 803 West Holland, in the City of Alpine, Texas** for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

**PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND SOUND ACTIVATED PAGERS ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL.**

**Members of the audience will be provided an opportunity to address the Council before agenda items are discussed. The audience is also allowed to comment during the discussion of the agenda items with the Council. Please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.**

**Agenda**

1. Call to Order, Invocation and pledge of allegiance to the flag —
2. Determination of a quorum and proof of notice of the meeting –
3. Presentations, recognitions and proclamations –
4. Reports –

**City Mayor's Report -**

**City Attorney Report –**

**City Manager Report –**

**City Staff Updates –**

5. **Citizens Comments (on agenda items) –**
6. **Public Hearings –**
  - A. **Public Hearing to obtain citizens questions and comments regarding approval of large animal permit for one horse. This request is from Barbara Roberts, to be located at 1906 West Sul Ross, Alpine, Texas. (M. Taylor, ICM)**
  - B. **Public Hearing to obtain citizens questions and comments regarding rezoning request from C-1 to C-1A by Owner Stella Geeslin. Agent, Joe Valenzuela proposes to replace the mobile home that he sold in June, 2013 He wants to replace it with a newer mobile home which is 16' x 86'. Property identification/street address is 908 E. Gallego. Legal description is Hancock Addition, Block 39, Lots 4 & 5. (M. Taylor, ICM)**
7. **Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –**

- A. Discuss and Consider approving minutes of August 14<sup>th</sup> and August 20<sup>th</sup>, 2013. (A. Rangra, Mayor)
- B. Approve accounts payable. (M. Taylor, ICM)
- C. Consider allowing AHS Juniorettes use of the Civic Center on November 23<sup>rd</sup> and 24<sup>th</sup>, 2013 and waive fees other than utilities. (M. Taylor, ICM)
- D. Consider sponsoring Twin Peaks 4-H 5K in the amount of \$1,000. (M. Taylor, ICM)
- E. Consider appointing Jovannie Gonzales as Municipal Court Clerk for a two year term as referenced in Ordinance 2011-10-02, creating a Municipal Court of Record. (M. Taylor, ICM)
- F. Consider approving the lease with Union Pacific Railroad. (Mayor Rangra)

**8. Information or Discussion items –**

- A. Discuss Stipulation, Agreed Settlement and Consent Order for Railroad Commission of Texas Damage Prevention Section Docket No. 025209 concerning enforcement action against City of Alpine Gas Department for violation of underground pipeline damage prevention section Commission Rule 16 TAC 18.8(a) at 17 Hwy (1<sup>st</sup> St.) Fort Davis, Jeff Davis County. The amount of lesser penalty is \$1,250.00. (M. Taylor, ICM)
- B. Update on the Landfill by Texas Disposal System. (A. Rangra)
- C. Update from the Interim Finance Director, Deborah Pattison, on the reconciliation of accounting books. (A. Rangra, Mayor)
- D. Discuss progress on quiet zone. (A. Rangra, Mayor)

**Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 15 per meeting.)

- 9. Discuss and Consider authorizing Chief Scown to purchase 2 or 3 used vehicles from FES Restricted Fund for the Police Department. (M. Taylor, ICM)
- 10. Discuss and Consider action, if necessary, on the update by the Interim Finance Director. (A. Rangra, Mayor)
- 11. Discussion and action to solve the city's website problems ASAP up to and possibly including site redesign, new hosting servers, transfer of all city records required by law and/or sound practice as phase one. Phase two is to install and implement on-line payment of utility bills. Request for proposals to be reviewed at October 1, 2013. (M. Davidson)
- 12. Discuss and possible action to dedicate 7% of Hotel Occupancy Tax receipts to offset City of Alpine administrative costs to go into effect FY 2014. (M. Davidson)
- 13. Discuss and Consider adopting FY 2013/2014 City of Alpine Budget and

**Adopting Ordinance 2013-09-02, an Ordinance making appropriations for the support for the City of Alpine, Texas for the fiscal year beginning October 1, 2013 and ending September 30, 2014; appropriating money to a sinking fund to pay interest and Principal on the city's indebtedness; adopting the annual budget of the City of Alpine, Texas for the year 2013/2014 Fiscal Year. (M. Taylor, ICM)**

- 14. Discuss and Consider taking final official vote to approve effective tax rate of 0.5385 per \$100 of taxable value for FY 2013/2014 and adopt Ordinance 2013-09-03, an Ordinance levying Ad Valorem taxes for use and support of the Municipal Government of the City of Alpine, Texas for the 2013/2014 Fiscal Year; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. (M. Taylor, ICM)**
- 15. Discuss and Consider taking action, if necessary, to cure the problem(s) at the Landfill. (A. Rangra, Mayor)**
- 16. Discuss and Consider:**
  - A. Authorizing the Acting Interim City Manager to advertise for the position of City Finance Director, locally and through TML. (J. Gonzales)**
  - B. Authorizing the Acting Interim City Manager to advertise for the position of Project Accountant, locally and through TML. (M. Taylor, ICM)**
  - C. Offering the full-time position of Finance Director to Deborah Pattison. (M. Davidson)**
- 17. Discuss and Consider approving Texas Department of Transportation Grant For Routine Airport Maintenance Program (RAMP Grant) and payment in the amount of \$16,860 and the TXDOT AWOS Maintenance Contract with Vaisala, Inc. in the amount of \$3,720.(M. Taylor, ICM)**
- 18. Discuss and Consider awarding hotel/motel funding to applicants. (M. Taylor, ICM)**
- 19. Discuss and Consider reviewing employee evaluation procedures including timing and paperwork required and determine precedents in the last 5 years and take action as desired to develop a consistent policy. (M. Davidson)**
- 20. Discuss and Consider approving final subdivision plat concerning the Henderson Addition, Block 3, if remainder of the requirements have been met by the petitioner Robert Hight and his agent, Carlos Lujan. Robert Polanco will also speak on this item. (M. Taylor, ICM)**
- 21. Discuss and Consider approving large animal permit for one horse as recommended by Animal Advisory Board. Request is from Barbara Roberts and the horse is to be located at 1906 West Sul Ross, Alpine, Texas. (M. Taylor, ICM)**
- 22. Discuss and Consider approving rezoning request for C-1 to C-1A by Owner Stella Geeslin. Agent, Joe Valenzuela proposes to replace the mobile home that he sold in June, 2013. He wants to replace it with a newer mobile home which is 16' x 86'. Property identification/street address is**

908 E. Gallego. Legal description is Hancock Addition, Block 39, Lots 4 & 5.  
(M. Taylor, ICM)

23. Discuss and Consider authorizing the finance director to obtain a line of credit from West Texas National Bank to be used only if necessary in emergency situation(s). (M. Taylor, ICM)
24. Citizen's Comments (limit 3 minutes) –
25. Council Member's Comments and Answers –
26. Executive Session – Pursuant to Texas Government Code, Subsection 551.074, Personnel Matters –
  - A. Consider terminating employment of City Attorney, John Armstrong, effective immediately. (M. Castelli)
  - B. Discuss possible contract for Attorney Services and consider potential providers. (M. Castelli)
27. Action- Executive Session – Pursuant to Texas Government Code, Subsection 551.074, Personnel Matters –
  - A. Take action on termination of employment of City Attorney, John Armstrong, effective immediately. (M. Castelli)
  - B. Take action, if necessary, concerning possible contract for Attorney Services and consider potential providers. (M. Castelli)
28. Adjournment –

I certify that this notice was posted at 7:15 P.M. on September 12th, 2013, pursuant to Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is Wheel Chair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or fax (432)837-2044 for further information.

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Margaret "Molly" Taylor, City Secretary