

CITY OF ALPINE BARKING DOG INCIDENT REPORT

(See back on options for submitting this form.) Please write
UNKOWN if you do not know the answer

For use by city only
Date: _____
Time: _____
Report Number: _____
Officer: _____

Complainant Information						
Name (Last, First, MI) _____						
Address _____		City _____		State _____		Zip Apt # _____
Date of Birth _____			Telephone: _____			
Dog Owner Information						
Please provide as much of the following requested information as possible to ensure the correct identification of the dog owner and to expedite the issuance of a complaint.						
Name (Last, First, MI) _____						
Address: _____		City: _____		State: _____		Zip: Apt #: _____
Description						
Sex	Race	Height	Weight	Hair color	Eye color	Approx. age
Vehicle description (We use this to help identify the dog owner)						
1) License # :			Make/Model :		Color:	
2) License # :			Make/Model :		Color:	
Information on barking						
You need to complete this section with one specific incident. Five occurrences are required. Use the incident log to track all occurrences.						
Number of dogs at location? _____						
Description of Dog/s? (Breed, Color, Size, Sex, Name) _____						
Has barking occurred multiple times?						
Yes <input type="checkbox"/> No <input type="checkbox"/> (complete incident log)						
Date barking occurred: _____ Time barking began: _____ Time barking ended: _____						
If barking was not continuous, estimate total minutes during an hour in which barking occurred: _____						
Where was the dog when the barking occurred? (i.e.: inside or outside, front or rear yard, etc.) _____						
Where were you when the barking occurred? (i.e.: inside house, in yard, etc.) _____						

What do you think caused the dog to bark? (i.e.: the mailman, cat, etc.) _____

Efforts taken to resolve the problem

Did you speak with the offending dog's owner? Yes No

Reaction:

Did you report this to your HOA? Yes No

Response:

Did you leave a note for the offending dog's owner? Yes No

Response:

Have you tried using a mediation service? Yes No

Response:

Attached documents and evidence: Incident Log Audio Tape Video Tape Other _____

Print Name:

Signature:

Date:

***Please read this before you sign: By signing this Barking Dog Incident Report, you are stating that during the date(s) and time(s) indicated above, the noise of this particular dog was loud, annoying and disturbed you personally. If legal action is taken and a trial is set at the City of Alpine Municipal Court, you will be subpoenaed and required to testify in court based on your verification of the evidence contained within this Complaint and the Barking Dog Incident Log history document. It is a misdemeanor to make a false report to a peace officer, P.C. 37.08**

Barking Dog Incident Log City of Alpine Texas

Instructions

A resident may elect to file a noise complaint against the owner of a dog that interferes with the public peace and comfort.

You may wonder why we ask for so much information. The reason is that we are required to have the information to be able to file the case with the Municipal Court. The Prosecutor needs to know what prior actions you have taken to resolve the issue. Have you spoken with the neighbor, have you left them a note, have you reported it to the HOA. A jury might not look favorably on someone making a barking dog complaint that hasn't done anything but call the Police or Animal Control. It also helps build a strong case if you have made multiple attempts at resolving the issue with the owner. The animal owner needs to be informed that their dog is causing a problem.

Most residents have done all that they can before calling for help from the City. That effort goes a long way with the Judge and Jury deciding the case.

Some of the information is used to try and identify the owner of the animal. The people living at the house may not be the actual owner. They could be relatives or renters. Information on vehicles helps us try to identify the animal owners. Description information can help us if there are two people with similar names but look totally different.

How to make your case stronger.

This case will be decided solely on the information that you provide. The Police or Animal Control will not be able to testify as they have not heard the dog barking. You need to take the time to document every detail. Here are some ideas that will help;

· The more people that you are able to list as witnesses the better (this includes a spouse). Each complainant may submit a separate form and log. · Having an audio or video tape. · Providing copies of notes or letters that were given to the neighbor. · Providing copies of any correspondence with the HOA.

Make sure you keep copies of anything that you submit.

How to submit your paperwork

Drop Off – You may drop it off at the Animal Control Office located at 2900 Old Marathon Hwy or Alpine Police Dept. located at 309 W Sul Ross Ave

Mail – You may mail the forms to: City of Alpine Animal Control at 2900 Old Marathon Hwy, Alpine Tx. 79830