

**City of Alpine
Regular City Council Meeting
Tuesday, March 1st, 2016
5:30 P.M.
Minutes**

- 1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Rangra called the meeting to order. Kay Jennings gave the invocation. Mayor Rangra led the pledge of allegiance to the flags.**

- 2. Determination of a quorum and proof of notice of the meeting – Mayor Rangra, Councilors Antrim, Salas, Fitzgerald, Gonzales and Stephens were present. The meeting notice had been posted at 1:45 P.M. on February 26th, 2016. City Manager Zimmer and City Secretary Taylor were also present.**

- 3. Presentations, recognitions and proclamations – None**

4. Reports –

City Mayor’s Report - (A. Rangra, Mayor) –

City Manager Report – (E. Zimmer, CM) – City Manager Zimmer reported on the following items:

Gas Department

- **Ft. Davis Projects**
 - 1801 Mescalero Dr. (Complete)
 - 1801 ½ Mescalero Dr. (Complete)
 - 1701 Mescalero Dr. (Complete)
 - 408 Garrison (Complete)
 - 509 Garrison (Complete)
 - 509 Alamito (Complete)
 - 800 St. St. (Complete)
 - **Total Footage Retired – 1070 feet**
 - **Needed 794 feet – Therefore we met 135% of the Goal**
- The City Manager showed images of retiring and relocating service.

- **Alpine Projects**

- 301 E. Ave. E. (Grade 2 Leak – complete)
- 404 S. Harmon St. (Grade 3 Leak)
- 606 N. 2nd St. (Grade 3 Leak)
- 2711 E. Hwy 90 (Retire Service)
- 1701 W. Hwy 90 (Retire Service)
- 808 N. 9th St. (New Service)
- 201 W. Del Rio St. (Retire Service)
- 208 S. Berkley (New Service)
- 1408 E. Ave. H. (New Service)
- 204 N. Garnett St. (Retire Service)

- 506 N. 3rd St. (Service)
- 1103 E. Ave. K. (Service)
- 905 W. Sul Ross (Service)
- 903 W. Sul Ross (Service)
- Gray and Tom Lackey (Main)
- W. Ave A. to W. Brown St. on N. 13th (Main)
- **Gas Department Budget Line Items**
 - **Asset Valuations – Current Budget Variance Reporting**
 - *1.3M Gas Distribution and Cathodic Protection
 - *No accumulated depreciation currently listed
 - **2015-2016 Budgeted Expenses**
 - *15K for CP and Meter Maintenance
 - *35K for Distribution System Maintenance
 - **Annual Expense vs. Asset – as a percentage**
 - *4.62%
 - **Debt - \$0**

Water Department

- Leaks in Sunny Glen similar to what we experienced at Musquiz area last year
- Improper bedding with piping that was installed
- Drives Higher Inventory of spare parts
- Adding Valves for isolation purposes
- Utilize sub-contractor(s) as needed to offset current workforce

Sewer Department

- Certain areas we address root growth annually
- Higher Inventory Levels for Spare parts
- Lift Stations – Beginning routine cleaning programs to help motors/grinder pump life spans
- Projecting updates to WWTP beyond items called out in TCEQ Enforcement Case
 - 4th Aerator
 - Automated Bar Screen

Water-Sewer Budget Line Items

- **Water**
 - Asset Valuations – Current Budget Variance Reporting**
 - \$14.1M Equipment and Lines
 - \$4.5M Accumulated Depreciation
 - **2015-2016 Budgeted Expenses**
 - \$60K Water Distribution System Mtc.
 - \$40K Well Mtc.
 - \$39.4K Line Mtc.
 - **Annual Expense vs. Asset – as a percentage**
 - 0.99%
- **Sewer**

**-Asset Valuations – Current Budget Variance Reporting
\$8.1M Sewer Equipment and Lines
\$3.4M Accumulated Depreciation**

- **2015-16 Budgeted Expenses
-\$68K WWTP Facility Mtc.
\$25K CIP – Lift Station**
- **Annual Expense vs. Asset – as a percentage
-1.15%**

Total Debt – Fund 04 – Water/Sewer - \$5,100,091.36

IT Update

- **Beehive – Infrastructure Mapping**
- **Video for Council Meetings – migrating to new format to allow viewership from City website**
- **Network maintenance – utilize Finance Department server to house water/sewer billing**
- **Maintain/Record IT issues to determine if issue can be addressed in house or if outside services are needed. Also provides understanding of current equipment needs**
- **Computer Replacements – Ongoing Upgrades
-2 – Gas Company
-2 – Water/Sewer
-1 – Police Department
-2 – Finance**
- **Building Asset Tracking Database with SRSU Intern**

Airport Maintenance Projects

- **Crack Seal project progressing as planned**
- **Good weather has helped minimize lost days**
- **Picture of routing cracks**
- **Prepwork done first, now starting seal work**
- **Starting Mastic Work this week**
- **Over 50% complete (conservative estimate)**
- **Speak with Tracey weekly**

The City Manager showed pictures of Airport crack-seal images.

City Staff Updates – None

5. Public Hearings –

A. Public Hearing to hear citizen’s views and comments concerning application requesting that a zone be changed from C-1 to C-1A. Calilope Lines, Owner and Sara Bow, Agent, are requesting this change for the Lines Trailer Park. Property Identification/street address is 2408 W. Hwy 90. Legal description is Section 44, Abstract 112, Cert. 1/710, Block 9, GH & SA Ry. (E. Zimmer, CM) – No action was taken by Planning and Zoning Commission. – Jean Larremore said she would like to speak on behalf of Jack and Sara Bow and Calilope Lines. She said this location had been a

trailer park since the 60's. She said two years ago they were told it was not zoned for a trailer park. She said Calilope was not notified about the changes in zoning. She asked why Calilope was not notified. She asked why the property was going to C-1A. She said the property has been in the family since the 40's. She said in the 60's it became a trailer park. Sara Bow said her son and nephew want permission to put in 3 mobile homes and some modular homes on this property. She said it would be 5 modular homes and 3 mobile homes. She said it is 3 ½ acres. Bob Litton said it sounds like this needs to go back to Planning and Zoning since they did not take any action on it.

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) – None

7. Information or Discussion items –
 - A. Discussion on traffic flow, parking and any other safety concerns related to intersection at 5th and Murphy Street. (E. Zimmer, CM) – City Manager Zimmer said they have surveyed all the businesses. He said we have stop signs on the East and West Bound traffic. He said talking to Chief Scown there are concerns about traffic flow. He said it is a very important intersection in the community. He said he thought it was important that the Council have some dialogue on this. Councilor Salas said she does not think that a four way stop will solve the problem. She said she would prefer to see “no parking” on both sides. Councilor Gonzales said it makes it tough with cars parked on both sides. He said maybe there could be parking on one side. He said it is very dangerous. Councilor Stephens said he believes there should be no parking on one side. City Manager Zimmer said our options are stop signs, no parking on one side and no parking on both sides. He said we should try that for a week and see how that works. Councilor Fitzgerald said it really gets crowded when the Catholic Church has services. Councilor Gonzales asked about the railroad parking lot at the back of the depot. He said that is where a lot of the parking is on Murphy Street. He said we will really have a problem if the railroad decides that we cannot park there any more.

Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment–limited to 3 minutes – after

being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.)

8. Discuss and Consider approving letter to State authorizing Carol's Ambulance to operate in the City of Alpine per Texas Administrative Code, Sec. 157.11, to cover the ground ambulance transportation service outside of the City of Alpine. (E. Zimmer, CM) – City Manager Zimmer said Carol's Ambulance Service needs a letter of support to effectively operate in the City. Motion was made by Councilor Fitzgerald, by Resolution 2016-03-01 and seconded by Councilor Antrim to approve the letter to the State authorizing Carol's Ambulance Service to operate in the City of Alpine per Texas Administrative Code, Sec. 157.11, to cover the ground ambulance transportation service outside of the City of Alpine. Councilor Antrim said that the cost to transport with Carol's Ambulance was approximately \$1,500 and the cost of an Air Ambulance was around \$50,000. Councilor Stephens said there was no cost to the City. City Manager Zimmer said they would do RFP's in mid-March for this service. Bob Litton said he had been through an air flight before. He said the cost of the flight depends on how many services are required. Stan Golarza, the Administrator with Carol's Ambulance and Mike Ellis, an advanced medical technician were present with Carol's Ambulance. Mr. Golarza said they have licensed paramedics. He said nurses are available to their service if they are needed. Mr. Golarza spoke about the types of equipment that they carry in the ambulances. Motion carried 5-0.

9. Discuss and Consider approving May 10th, 2016 as a Special Meeting date to canvass the results of the election and swear in the Mayor and City Council members for Wards 2 and 4. (E. Zimmer, CM) – Motion was made by Councilor Fitzgerald, by Resolution 2016-03-02 and seconded by Councilor Gonzales, to approve May 10th, 2016 as a Special Meeting date to canvass the results of the election and swear in the Mayor and City Council members for Wards 2 and 4. Motion unanimously carried.

10. Discuss and Consider approving Certification of unopposed Candidate for City Councilmember Ward 2, and approving Order of Cancellation of Election for unopposed Councilmember Ward 2, Cynthia Salas. Councilor Salas will be automatically elected and will be sworn in on May 10th with the newly elected Mayor and Councilmember for Ward 4. (E. immer, CM) – Motion was made by Councilor Fitzgerald, by Resolution 2016-03-03, to approve the Certification of unopposed Candidate for City Councilmember Ward 2, and approving the Order of Cancellation of the Election for unopposed Councilmember Ward 2, Cynthia Salas. Motion was seconded by Councilor Gonzales. Motion carried unanimously, 5-0.

11. **Council Member Comments And Answers –**
Councilor Stephens – asked everyone to go and vote.
Councilor Gonzales – said thanks to Carol’s Ambulance Service for providing service to us and thanked everyone for coming.
Councilor Fitzgerald – welcomed Carol’s service and said he thought it would be a big money saver.
Councilor Salas - thanked everyone for coming to the meeting and thanked the staff
Councilor Antrim – thanked the ambulance service for coming. She said she had previously used Carol’s service. She encouraged everyone to vote.
Mayor Rangra – thanked everyone for coming and asked everyone to go and vote. He also welcomed new businesses to town.
12. **Executive Session** – None
13. **Action after Executive Session** – None
14. **Adjournment** – There being no further business, meeting was adjourned upon the motion of Councilor Fitzgerald and seconded by Councilor Antrim. Motion carried. Meeting was adjourned.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

I certify that this notice was posted at 1:45 P.M. on February 26th, 2016, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary’s office at (432) 837-3301 or fax (432) 837-2044 for further information.

Dr. Avinash Rangra, Mayor

Attest:

Margaret “Molly” Taylor, City Secretary

I, Margaret “Molly” Taylor, City Secretary, do certify that this notice was posted at 1:45 P.M. on February 26th, 2016, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Margaret “Molly” Taylor, City Secretary