

**City of Alpine
Regular City Council Meeting
Tuesday, August 2nd, 2016
5:30 P.M.
Minutes**

- 1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Jo Beth McLeod gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.**

- 2. Determination of a quorum and proof of notice of the meeting – Mayor Ramos, Councilors Salas, Fitzgerald, Escovedo and Stephens were present. Councilor Antrim was absent. There was a quorum present. The meeting notice had been posted at 2:25 P.M. on July 29th, 2016. City Manager Zimmer and City Secretary Taylor were also present.**

- 3. Presentations, recognitions and proclamations – (A. Ramos, Mayor)
A. Presentation to Sammy Villarreal for work with Boys State.
 - Mayor Ramos presented a proclamation to Sammy Villarreal for his work with Boys State.**

- 4. Reports –
City Mayor’s Report - (A. Ramos, Mayor) – Mayor Ramos said we like to show our appreciation for our volunteers who get out there and help. He said they are going to be our leaders of tomorrow. He said he appreciates all the volunteers. He said the rain was great. He said we had a very good Viva Big Bend. He said he talked to several business persons and they said it was the best they ever had. He said the next year will probably be bigger and better. He said they had very little or no trouble. He said in the last month and one half or so we have been having a series of break-ins. He said he is just making the public aware that they should keep an eye out. He said keep an eye on your neighbors’ home so you have a neighborhood watch. He said we need to catch the culprits that are doing this. He said the Chamber of Commerce was broken into on Sunday night. He said they stole over \$2,000. He said they were selling tickets to raise money. He said now that money is gone. He said let’s all be vigilant on this. He said if you see any suspicious activity, call the police. He said we need to take care of this before it gets out of hand.**

**City Manager Report – (E. Zimmer, CM)
City Manager gave the following report.**

- **TCEQ Enforcement Order Update – TCEQ Enforcement Order – Docket #2014-0519-MLM-E**

- Larger order dating back to violations in 2012
 - Main tasks related to enforcement order
 - Sludge Mate Procurement
 - Walkway for Aerator
 - Removal of Sludge from Oxidation Ditch #1 and Retention Ponds
 - Complete/Underway on all tasking
 - Meeting Regularly with US Water and Administrative team for monthly submission requirements tied to order
 - Recommended Changes in second enforcement order will help with sludge removal.
- **TCEQ Enforcement Order – Docket #2016-0317-MWD-E**
 - Biochemical Oxygen Demand Violation
 - Initial fine to offset is \$3,300
 - Proposed Mechanized Bar Screen to help with the received of raw wastewater
 - Requested TCEQ to consider changing project to dewatering project
 - 800,000 gallons to dewater
 - Approximately 67 Roll-offs (30 cubic yards per roll-off)
 - Help us ease through the transition of repairing drying beds and coordinated use of SludgeMate Boxes
 - Working with TDS on accelerated pick-up of sludge
 - **Community Development Block Grant – Next Funding Cycle – Fire Hydrant Project**
 - 2017-18 TxCDBG Program
 - Single Jurisdiction Applications – up to \$275K
 - Concept is to award on merit this cycle versus spreading money out to everyone
 - We did not receive monies in previous cycle which helps us with scoring – 40 of 180 points
 - First Priority Activities – water, wastewater, septic tanks, yard lines, streets, drainage, roads
 - Second Priority Activities – fire & EMS
 - City Staff contemplating water line extension and placement of new fire hydrants in southern part of City
 - Applications Due – February 7, 2017
 - **July 2016 Bulky Items Pick-up Results**
 - From July 11th to 13th, 2016, Bulky pickup consisted of 39,900 pounds of trash (C&D, Metal and Brush)
 - There will be a trash and treasure hunt this Saturday

Mayor Ramos said he drives around a lot and does see people picking up trash

and putting it in the dumpsters. He said he wants to thank the folks of Alpine for doing that. He said you are helping to set the example for keeping the town clean. He said this is a tourist town so we have to put our best foot forward.

City Staff Updates – None

5. Public Hearings – None

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

A. Approve Council Minutes for July 11th, 2016. (A. Ramos, Mayor).

Motion was made by Councilor Fitzgerald, by Resolution 2016-08-01, to approve the Council Minutes for July 11th, 2016. Motion was seconded by Councilor Stephens. Motion unanimously carried.

7. Information or Discussion items –

A. Presentations by Family Crisis Center, Children’s Advocacy, Library and Food Pantry related to city’s needed support annually. (E. Zimmer, CM) –

- Webbie Carvajal, Business Administrator with Family Crisis Center of the Big Bend, Inc. was present and said the FCC served survivors of Domestic Violence, Dating Abuse, Sexual Assault and Violent Crimes. She gave statistics concerning Counties of Residence, Service Categories, Information and Referral Calls, Hotline Calls, Temporary Protective Orders, Permanent Protective Orders, Immigration assistance, Court Ordered Divorces and Volunteer Hours. She said they had a total of 1,113 clients. She said they were funded by State and Federal Grants, HHC, VOCA, Sexual Assault Prevention and Victim Assistance Grants. She said a lot of the sexual assaults take place with children. She said there is also a lot of domestic violence. Mayor Ramos said he applauded them for their fantastic work. City Manager Zimmer asked about the volunteer base. Webbie said their volunteer base has not grown. Mayor Ramos said this is not an easy task. He said he applauds the fantastic work that they do. He said he knows that the City Council as a whole supports them. Webbie said she

appreciated what the Council had done for them in the year's past and hopefully in the years to come. Councilor Salas asked if Webbie saw an increase in employment in the future. Webbie said they have increased their number of people a little bit.

-Sandy Wilson represented the Children's Advocacy Group. She said she is the president of the Children's Advocacy Center located here in Alpine, Texas. She said Shanna Sullivan was out of town and could not attend this meeting. She said this organization helps children, usually victims of sexual assault or violently assaulted. She said Shanna Sullivan is the forensic interviewer and is very knowledgeable in that area. She said there are 69 statewide centers in Texas in 188 Counties. She said there have been 40,000 cases of kids who were sexually assaulted. She said 90% of them know their perpetrator. She said they meet with the parent or parents and have interviews. She said sometimes the kids are too young to testify against their perpetrators. She said 25% of them are not even in kindergarten. She said the Children's Advocacy Group has a good relationship with the City. She said they match the VOCA Grant and CAC with the \$5,000 they receive from the City. City Manager Zimmer said Darryl Losoya works with the Children's Advocacy and this requires a high degree of confidentiality. Sharon said they work well with the Police Department. She said we need to keep our kids safe. She said our children are our future. Mayor Ramos said there are a lot of retirees in Alpine and we need to reach out to them. He said they have a lot of time. He said our kids should be the priority of everyone here.

- Don Wetterauer represented the Alpine Public Library. He said the library continues to grow. He said the new library was built in 2012. He said the library has a \$245,000 budget. He said the City contributes 16% to the Library and the County contributes 8%. He said they have great volunteers, and the library runs from sales and donations. He said Re - Reads Bookstore is staffed by Friends of the Alpine Public Library. Councilor Fitzgerald asked about an award that the Library received. Don said they also won the Runner up award for the best small library in the USA. He said some of their services are internet computers for patrons, 4 week book checkout, 7 day DVD movie checkout, Photocopies, faxes and scans. Some of their programs include Arts and Crafts Program, Yoga classes, Writer's workshops, Yarn Arts, Youth and teen programs, author presentations, Library Services for Homebound patrons, beginning computer classes, adult English tutoring, Citizenship classes, GED tutoring, Job coaching and Spanish conversation classes. Mayor Ramos said we have an awesome library here. Don said they have a great staff and a lot of great volunteers.

-Mary Roth represented the Food Pantry. She said the Food Pantry was

organized in 2009. She said the West Texas Food Bank is their supplier. She said it is part of the Feeding America Network. She said currently they distribute commodities to about 160 families or about 300 individuals. She said it costs about \$900 per month for distribution. She said they have food drives and have received 1,800 pounds of donated food which helps to keep down costs . She said they office at the Presbyterian church which is located at 108 ½ S. Neville Haynes Road. She said they distribute five times per month. She said it is 100% Volunteer staffed and they hope for the continued support of the City of Alpine. Mayor Ramos said they do a tremendous job. Jo Beth McLeod said the Food Pantry and the Presbyterian Church also cooperate with the Alpine Police Department. She said they are also called upon sometimes for food baskets. She said there is a lot of cooperation between different organizations in Alpine that benefit everybody. Mayor Ramos said not many people realize what the Police Department does. He said they are the first ones on the scene and that is a great cooperation. Jo Beth said the Ministerial Alliance also cooperates with the Food Pantry.

B. Quarterly Readout with Judge Eve Trook regarding status and results related to Alpine Municipal Court. (E. Zimmer, CM) – Judge Trook was not present at the meeting.

Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment–limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.)

8. Discuss and Consider approving second reading of Ordinance 2016-08-01 to approve rezoning as per recommendation by Planning and Zoning Commission concerning zoning change requested by owner, Reba Cross Seals, from C-2 to M-1, for expansion of an existing substation. Agent is AEP, Texas – Robert Saenz. Property identification/street address is 8th Street between W. Murphy and W. Avenue F., Alpine, Texas and the legal description is Lot 4 and Portion of 5, Block 57, Original town site of Alpine. (E. Zimmer, CM). Motion was made by Councilor Stephens, by Resolution 2016-08-02, to approve the second reading of Ordinance 2016-08-01, to approve rezoning as per recommendation by Planning and Zoning Commission concerning zoning change requested by owner, Reba Cross Seals, from C-2 to M-1, for expansion of an existing substation. Agent is AEP, Texas – Robert Saenz. Property identification/street address is 8th Street between W. Murphy and W. Avenue F, Alpine, Texas and the

legal description is Lot 4 and Portion of 5, Block 57, Original town site of Alpine. Motion was seconded by Councilor Salas. Motion unanimously carried.

9. **Discuss and Consider approval of sublease of Hangar 27 and 24 at Alpine Casparis Municipal airport as recommended by the Airport Advisory Board. Both hangars are owned by Katherine Parker. (E. Zimmer, CM) –** Councilor Fitzgerald asked if Katherine Parker still owned 5 hangars at the Airport. He also asked if she owned a plane. He questioned what the City got out of subleased hangars. Councilor Stephens said we get the lease money and property tax and we would like more people to build hangars and lease them out. He said they are also buying fuel from us. Motion was made by Councilor Stephens, by Resolution 2016-08-03 to approve the sublease of Hangars 27 and 24 at Alpine Casparis Municipal Airport as recommended by the Airport Advisory Board. Motion was seconded by Councilor Salas. Motion unanimously carried.
10. **Discuss and Consider passing a Resolution for the review and approval of the City of Alpine investment policy. (E. Zimmer, CM) –** Motion was made by Councilor Fitzgerald, to approve Resolution 2016-08-04, a Resolution for the review and approval of the City of Alpine investment policy. Motion was seconded by Councilor Salas. Motion unanimously carried.
11. **Discuss and Consider recommendation on General Ledger clean-up of line items relating to the City of Alpine financial record-keeping. (E. Zimmer, CM) –** City Manager Zimmer said this was for record-keeping purposes. He said this was a result of the conversion process and we need to get some of the line items cleared out that we do not use. Councilor Fitzgerald said every conversion will have problems. Motion was made by Councilor Fitzgerald, by Resolution 2016-08-05 to approve the General Ledger clean-up of line items relating to the City of Alpine financial record-keeping. Motion was seconded by Councilor Salas. Motion unanimously carried, 4-0.
12. **Councilmember comments and Answers –**
Councilor Salas – Thanked the volunteers that helped with the crisis centers and the library and the pantry.
Councilor Fitzgerald - thanked everyone for being here.
Mayor Ramos – said the Council needs to get out and talk to their constituents more.
13. **Executive Session – None**
14. **Action after Executive Session – None**
15. **Adjournment** – There being no further business, meeting was adjourned upon the motion of Councilor Fitzgerald and seconded by Councilor Salas.

Motion unanimously carried.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

I certify that this notice was posted at 2:25 P. M. on July 29th, 2016, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Margaret "Molly" Taylor, City Secretary

I, Margaret "Molly" Taylor, City Secretary, do certify that this notice was posted at 2:25 P.M. on July 29th, 2016, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Margaret "Molly" Taylor, City Secretary