

**City of Alpine
Regular City Council Meeting
Tuesday, October 3rd, 2016
5:30 P.M.
Minutes**

- 1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Lana Covington gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.**

- 2. Determination of a quorum and proof of notice of the meeting – Mayor Ramos, Councilors Salas, Escovedo and Stephens were present. Councilors Antrim and Fitzgerald were absent. City Secretary Taylor said the meeting notice had been posted at 2:00 P.M. on September 30th, 2016. City Manager Zimmer, City Secretary Taylor, City Assistant Manager/Finance Director Megan Antrim and Abel Hinojos were also present.**

- 3. Presentations, recognitions and proclamations – None**

- 4. Reports –
City Mayor’s Report – (A. Ramos, Mayor) - None
City Manager Report – (E. Zimmer, CM) –
City Manager Zimmer gave the following report:**
 - **Gas Department Update**
 - **DIMP Results (January through August)**
 - Alpine: 2252 feet – service lines replaced; 1380 feet – main lines replaced. 34 Risers removed.
 - Ft. Davis: 1207 feet – service lines replaced. 9 Risers removed
 - **New Service Connections in Alpine and Ft. Davis – 9**
 - **Cleaning around meters and risers extensively**
 - **Gas and Water field teams working together**
 - **Water/Wastewater Department Update**
 - **August Results**
 - 81 locates
 - 16 leaks
 - **New Tap Applications pending – 9**
 - **US Water Update**
 - **Sludge Removal – WWTP – 88 tons in August**
 - Rain impacts ability to dry
 - Reviewing future modifications
 - **Electronics Recycling Update**

- Information is on website
- Bulky pickup is October 10th
- Nov. 5: Free Mulch Day in observance of Texas Arbor Day
- Nov. 15-18 Spring Electronics Recycling Event
- April 8 Don't Mess With Texas Trash-off, City-wide Cleanup, and FREE Tire Disposal Day
- Personnel Update – to include Personnel Policy
 - US Water – His biggest concern is around development of employees. He said he feels confident with the individual that is coming here at the end of this month.
 - Employee salary treatment and new healthcare program in place
 - Personnel Policy Update/Changes sent to Council this past week. He asked the Council to review.
 - Review for changes and updates by the October 18th meeting
 - New Employees
 - City Secretary Molly Taylor is retiring at the end of this year. He said he appreciates working with Molly and it will be a big gap to fill. He said the Council does appoint the City Secretary. He said we do not want to wait and let this thing prolongate. He said she will be extremely hard to replace.

City Staff Updates – None

5. Public Hearings –

A. Public Hearing for zoning change request, R-1 to R-3, Alta Vista Apartments located at 2100 N. Hwy 118 in Alpine, Texas (Ordinance 2016-10-01). (E. Zimmer, CM). – City Manager Zimmer said this is the opportunity for anyone in the public to come up and give us their comments or opinions. Johnny Carpenter said he was present to represent the Lacy's who own Alta Vista Apartments. He said at some time inappropriately, the City did annex the property into the City and showed it, incorrectly as R-1 zoning. He said because of that they are having to come before the Council today to get it rezoned. He said he asked the Planning and Zoning Commission to consider that and also consider refunding their \$250 application fee because it was no fault of the Lacy's that it had been zoned incorrectly. He said they would appreciate it being zoned R-3 which it should be.

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been

furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

A. Approve Council Minutes of September 6th, 2016. (A. Ramos, Mayor) –
Motion was made by Councilor Stephens, by Resolution 2016-10-01, to approve the Council Minutes of September 6th, 2016. Motion was seconded by Councilor Salas. Motion carried unanimously.

7. Information or Discussion items –

A. City of Alpine Vision Plan Discussion (Stephens, Zimmer) – City Manager
Zimmer said as a City we have put a lot of effort into the creation of a plan. He said UTSA looks at what options are for the City. He said it comes down to what the citizens, business owners and community want as enhancements. He said not all of the recommendations come at once. He said when you think about it you have to pick off the key pieces. He said when you look at the recommendations, what are the easier things that we can do to keep the ball rolling and build some excitement. Councilor Stephens said there are next steps that he and the City Manager have talked about. He said one is that they want to provide a city wide workshop to present the findings. He said the report is 78 pages long and said he would share copies. He said a number of years ago there was great work by TxDot and they put in phenomenal brick areas in town. He said he thinks we need to have those areas cleaned up and put “piano key” crosswalks on them. He said the second item is the walking trail. He said getting Sul Ross students connected downtown is important. He said we have the potential from Sul Ross going down the creek bed. He said that has been thought about before. He said the challenge is that the City does not have all the easements and do not own all of the land. Erik said there was a plan put together about 10 years ago, but it became a very high priced project. He said this is a simpler project that does not require an engineering firm. He said we have got enough people, between Keith Jarratt, A. G. Hays and our own team that can navigate through what needs to be done. Councilor Stephens said there are enough people around who have blades and dozers and everything else. Councilor Stephens said he was sure that people would volunteer. Mayor Ramos said he thought this would be a great asset to the City.

Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment–limited to 3 minutes – after

being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.)

- 8. Discuss and Consider approving Planning and Zoning recommendation (first reading of Ordinance 2016-10-01) for zoning change for Alta Vista Apartments, located at 2100 N. Hwy 118, Alpine, Texas, from R-1 to R-3 and consider approving refund of application fees. (E. Zimmer, CM) – City Manager Zimmer said this was the first reading of the Ordinance for the zoning change for Alta Vista Apartments. He said the Planning and Zoning Commission did vote positively. He said this area should have been zoned R-3. Councilor Stephens made a motion, by Resolution 2016-10-02, to approve the Planning and Zoning Commission recommendation (first reading of Ordinance 2016-10-01) for a zoning change for Alta Vista Apartments, from an R-1 to an R-3 and that the Council approves the refunding of application fees. Motion was seconded by Councilor Salas. Motion unanimously carried.**
- 9. Discuss and Consider approving Interlocal Agreement with TML for Health Insurance for employees of City of Alpine. (E. Zimmer, CM) – City Manager Zimmer said a copy of the Interlocal Agreement was included in the Council packet. He said any time we do business with TML they do require an Interlocal Agreement. He said TML will be providing the health insurance for our employees. Motion was made by Councilor Salas, by Resolution 2016-10-03, to approve the interlocal agreement with TML for Health Insurance for employees of the City of Alpine. Motion was seconded by Councilor Escovedo. Motion carried unanimously.**
- 10. Discuss and Consider opening a new checking account for TML Health Insurance Plan for employees of City of Alpine. (E. Zimmer, CM) – City Manager Zimmer said the City does have an ordinance in place which requires that before opening a checking account we first get Council approval. Motion was made by Councilor Salas, by Resolution 2016-10-04, to approve the opening of a new checking account for TML Health Insurance Plan for employees of the City of Alpine. Motion was seconded by Councilor Escovedo. Motion unanimously carried.**
- 11. Discuss and Consider approval for the City of Alpine to take action to draft Ordinance changes that will effect changes to City Advisory Boards and Commissions. (R. Stephens) – Councilor Stephens said each one of the City Boards and Commissions were established by a City Charter Ordinance, any change would also have to be made by Ordinance, including a first and second reading, and a public hearing. He said the purpose and intent of tonight is to propose a Resolution that is agreed to**

by the Council so that the City Manager and City Secretary can apply the changes to the City Ordinances and bring them back for approval by the City Council. He said there is a proposed Resolution in the package. He said the proposed Resolution talks to a number of items among these, frequency of meetings (he recommended at least quarterly), frequency of appointments and qualifications for board members and commission members. Councilor Stephens said he recommended amending the Resolution to read that the members must be residents of the City of Alpine or be property owners in the City of Alpine. He discussed the criteria for removal due to absences and suggested that the Council appoint the Chair for each Board or Commission. Motion was made by Councilor Stephens, to approve Resolution 2016-10-05, to approve the City of Alpine taking action to draft an Ordinance with changes that will effect changes to the City Advisory Boards and Commissions. He said the one amendment to the Resolution will be to appoint either residents of the City of Alpine or property owners in the City of Alpine. Motion was seconded by Councilor Salas. Motion carried unanimously.

12. Discuss and Consider approving plat updates for Hight plat, located at Henderson Addition, Block 3, (1600 Block of West Uvalde) upon the recommendation of Robert Polanco, after being reviewed by Maverick Engineering and previously approved by the Planning and Zoning Commission. (E. Zimmer, CM) – City Manager Zimmer said this is basically taking one lot and platting it into 10 lots. He said in the Council packet was a copy of the Engineering prints. He said these plans lay out our water and wastewater systems nicely. He said Robert Polanco is our city expert on this. Motion was made by Councilor Salas, by Resolution 2016-10-06, to approve the plat updates for the Hight plat, located at Henderson Addition, Block 3, (1600 Block of West Uvalde) upon the recommendation of Robert Polanco, after being reviewed by Maverick Engineering and previously approved by the Planning and Zoning Commission. Motion was seconded by Councilor Stephens and said a part of his second was the comment that he had a couple of discussions with David Cano about this and it is nice to see him come forward with a plan. Motion carried unanimously.
13. Councilmember Comments and Answers –
Councilor Salas – Councilor Salas said she wanted to thank Councilor Stephens and Erik for working on the vision plan. She said it seems to be a big plus for the city.
Mayor Ramos – said another thing the city is lacking is another hotel Downtown.
Councilor Escovedo – said the vision plan is really exciting and she is looking forward to seeing more.
14. Executive Session – None
15. Action after Executive Session – None

16. Adjournment.- Motion was made by Councilor Salas to adjourn and seconded by Councilor Stephens. Motion unanimously carried. Meeting was adjourned.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

I certify that this notice was posted at 2:00 P. M. on September 30th, 2016, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Margaret "Molly" Taylor, City Secretary

I, Margaret "Molly" Taylor, City Secretary, do certify that this notice was posted at 2:00 P.M. on September 30th, 2016, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Margaret "Molly" Taylor, City Secretary