

**City of Alpine  
Regular City Council Meeting  
Tuesday, November 15th, 2016  
5:30 P.M.  
Minutes**

- 1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Father Damien gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.**
  
- 2. Determination of a quorum and proof of notice of the meeting – Councilor Antrim, Councilor Salas, Councilor Escovedo, Councilor Fitzgerald and Councilor Stephens were present. Mayor Ramos was also present. City Secretary Taylor said the meeting notice had been posted at 2:30 P.M. on November 10th, 2016. City Manager Zimmer, City Secretary Taylor, City Assistant Manager/Finance Director Megan Antrim and Abel Hinojos were also present.**
  
- 3. Presentations, recognitions and proclamations – (A. Ramos, Mayor) - None**
  
- 4. Reports –  
City Mayor’s Report – (A. Ramos, Mayor) – Mayor Ramos said he spoke with Jo Beth McLeod who is with the Ministerial Alliance about the blessing of the City and we are having some trouble getting everyone together. He said we will have an event to bless the city. He said he thinks it is important with everything going on in our city lately. He said the information will be posted in the news media concerning the date and the time and he asked that everyone attend and bring their families.**

**City Manager Report – (E. Zimmer, CM) – City Manager Zimmer gave the following report:**

- **Asset Management Program**
  - Intern Daniel Corona (SRSU MBA student) is spearheading the Program – CM Zimmer complimented Daniel on his hard work.
  - Much needed to update our records and prepare for sale of older (non-utilized) assets the City owns
  - Screenshots give rendition of how we are approaching
  - Showed screenshot of Streets/Parks Department (Assets Not in Use located at the 10 acre lot) – showed a sample list of 6 vehicles and scrap metal, with ID#, Tag, Description, Condition and Comment of each when available. Also showed photos of each vehicle and the scrap metal.
  - Showed screenshot of Sewer Department (Assets Not in Use located at the sewer plant) – showed a sample list of 5 vehicles with

**ID#, Tag, Description, Condition and Comments of each when available.**

- **Showed screenshot of Airport Department (Assets Not in Use located at the Yard) – showed a sample list of 2 vehicles with ID#, Tag, Description, Condition and Comments of each when available.**
- **Showed screenshot of Fire Department (Assets Not in Use located at the Old Fire Station) – showed a sample list of 3 vehicles with ID#, Tag, Description, Condition and Comments of each when available.**

- **Adopt-A-Spot**

- **Current Groups Participating and Venue**
  - 1) **Moody/Christopherson: Kokernot Park Planters and Rose Bush Planters at Baines Park**
  - 2) **Scarlett Clouse Family: Kokernot Park Planters**
  - 3) **American Legion: American Legion Park**
  - 4) **Animal Humane Society: Dog Park**
  - 5) **Gilbert & Karen Valenzuela: John F. Howland park**
  - 6) **Julian Gonzales & Friends: Pueblo Nuevo**
- **Agreement put together for groups wanting to engage in this Activity**
- **Asking for One-Year commitment**
- **signage provided by Union Pacific (also gloves, vests, trash bags, etc...)**
- **Advertise for more at Library, City hall, Radio, etc...**
- **Adopt-A-Spot images were shown – Moody with planter and sign**

- **Bulky Trash Pick-Up**

- **October 2016 Pickup Results**
  - 1) **Brush – 4,000 lbs.**
  - 2) **Metal – 2,500 lbs.**
  - 3) **Construction and Demolition – 28,640 lbs.**

**Total – 35,140 lbs. or 17.5 tons**
- **Bulky Trash continues to be utilized by community in conjunction with Electronics recycling.**
- **Encourage people to eliminate putting materials by dumpsters**

- **TCEQ Enforcement Order**

- **Docket #2014-0519-MLM-E**
- **Stemmed from violations in July 2012**
- **Went uncorrected by re-inspection in August 2013**
- **Currently have removed all sludge from old oxidation ditch**
- **Implemented Dewatering Tanks**
- **Repairing Aerator in new oxidation ditch**
- **need to remove sludge from lagoons.**

**City Staff Updates – None**

**5. Public Hearings – None**

**6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –**

**A. Approve Council Minutes of November 1st, 2016. (A. Ramos, Mayor) – Motion was made by Councilor Salas, by Resolution 2016-11-07, to approve the Council Minutes of November 1st, 2016. Motion was seconded by Councilor Antrim. Motion carried unanimously.**

**7. Information or Discussion items –**

**A) Rio Grande Council of Governments – Texas Community Development Program – RGCOG Solid Waste Program (E. Zimmer, CM) – Annette Gutierrez with COG was present and talked about the application process for grants. She said there are less and less of them. She said they raised the cap to \$275,000 but there are 18 eligible entities in the region. She said maybe 10 or 11 applicants may be funded. She said the entities may be funded every two years.**

**B) RGCOG Annual Meeting, September 9, 2016 – Annette said at this meeting they elected officers. She said COG is 99% Grant funded through COG and state funded and there are also membership dues. She said their total revenue is 6.2 million dollars.**

**Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment–limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.)**

**8. Discuss and Consider approving Councilor Escovedo’s Board Appointments for Parks Board and Planning and Zoning Commission. (L. Escovedo) - Motion was made by Councilor Fitzgerald, by Resolution**

2016-11-08, to approve Councilor Escovedo's Board Appointments for Parks Board and Planning and Zoning Commission – The appointee for both boards was Joe "Magoo" Torres. Motion was seconded by Councilor Salas. Motion unanimously carried.

9. Discuss and Consider approving Ad Valorem Tax Collection Agreement with Brewster County. (E. Zimmer, CM) – Motion was made by Councilor Salas, by Resolution 2016-11-09, to approve the Ad Valorem Tax Collection Agreement with Brewster County. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
10. Discuss and Consider approving Resolution to defray the cost of collection of delinquent taxes. – Motion was made by Councilor Fitzgerald, by Resolution 2016-11-10, to approve a Resolution to defray the cost of collection of delinquent taxes. Motion was seconded by Councilor Salas. Motion unanimously carried.
11. Discuss and Consider approving Collection Agreement with McCreary, Veselka, Bragg and Allen P.C., Attorneys at Law, for delinquent property taxes. (E. Zimmer, CM) Motion was made by Councilor Stephens, by Resolution 2016-11-11, to approve the Collection Agreement with McCreary, Veselka, Bragg and Allen P.C., Attorneys at Law, for delinquent property taxes. Motion was seconded by Councilor Salas. Motion unanimously carried.
12. Discuss and Consider approving Letter of Engagement with Gibson, Ruddock and Patterson LLC to perform audit for City of Alpine for Fiscal Year 2015-16 and approval of Gibson, Ruddock and Patterson LLC to assist management with preparation of our annual letter of financial assurance for the Texas Commission on Environmental Quality regarding the City of Alpine Landfill. (E. Zimmer, CM) - Motion was made by Councilor Antrim, by Resolution 2016-11-12, to approve the Letter of Engagement with Gibson, Ruddock and Patterson LLC to perform the audit for the City of Alpine for Fiscal Year 2015-2016 and approval of Gibson, Ruddock and Patterson LLC to assist the management with the preparation of our annual letter of financial assurance for the Texas Commission on Environmental Quality regarding the City of Alpine Landfill. Motion was seconded by Councilor Salas. Motion unanimously carried.
13. Discuss and consider approving process to select a new Depository Agreement – current one is scheduled to expire on December 31, 2016. (E. Zimmer, CM) – Finance Director Megan Antrim described the process for selecting a new Depository Agreement. She said this would be for the calendar year. Motion was made by Councilor Salas, by Resolution 2016-11-13, to approve the process to select a new Depository Agreement since the current one is scheduled to expire on December 31, 2016. Motion was

seconded by Councilor Fitzgerald. Motion unanimously carried.

14. Discuss and Consider taking Action, if any, regarding normally scheduled meeting on January 3, 2017. (E. Zimmer, CM) – Motion was made by Councilor Escovedo, by Resolution 2016-11-14, to change the January 3<sup>rd</sup> Council meeting date to Thursday, January 5<sup>th</sup>, 2017. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
15. Discuss and Consider first reading of Exhibit “F”, amending Animal Ordinance 2015-11-01 by setting fees. (N. Antrim) – Motion was made by Councilor Fitzgerald, by Resolution 2016-11-15, to approve the first reading of Exhibit “F”, amending Animal Ordinance 2015-11-01 by setting fees. Motion was seconded by Councilor Salas. Motion unanimously carried.
16. Discuss and Consider amending Personnel Policy to correct Conflicting policy for employees paid time off, Employment Section 6070 – Sick Leave and Vacation Leave (Page 43 of 118). This section conflicted with Section 3010 – Employment Procedure. (E. Zimmer, CM) – Motion was made by Councilor Stephens, by Resolution 2016-11-16, to approve amending the Personnel Policy to correct conflicting policy for employees paid time off, Employment Section 6070 – Sick Leave and Vacation Leave (Page 43 of 118). This section conflicted with Section 3010 – Employment Procedure. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
17. Discuss and Consider Airport Board’s recommendation and approving first reading of Ordinance 2016-11-01 to amend Section 1 of Ordinance 2011-11-02, Rules and Regulations for Alpine Casparis Municipal Airport. (E. Zimmer, CM) – Motion was made by Councilor Stephens, by Resolution 2016-11-17, to approve the first reading of Ordinance 2016-11-01, to amend Section 1 of Ordinance 2011-11-02, Rules and Regulations for Alpine Casparis Municipal Airport. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
18. Discuss and Consider approving Resolution to select Engineering Firm and Administrative Firm for the Alpine TxCDBG 2017-2018 Community Development Fund Grant. (E. Zimmer, CM) – Motion was made by Councilor Stephens, by Resolution 2016-11-18 to approve the Resolution, and to select Grantworks as the Administrative Firm and FXSA for the Engineering Firm for the Alpine TxCDBG 2017-2018 Community Development Fund Grant. Motion was seconded by Councilor Salas. Motion unanimously carried.
19. Councilmember Comments and Answers –

Councilor Antrim – said thanks for coming and she hoped everyone had a

**Blessed and Happy Thanksgiving.**

**Councilor Salas – said thanks and Happy Thanksgiving and for everyone to attend Artwalk.**

**Councilor Fitzgerald – said thanks to his 3 constituents who were in attendance of the meeting tonight. He complimented Magoo for his board and commission appointments. He said Happy Thanksgiving!**

**Councilor Escovedo – said she was happy that everyone is here. She thanked Magoo for agreeing to serve on the Parks Board and Planning and Zoning Commission.**

**Mayor Ramos – said thanks for everyone being here, Happy Thanksgiving and congratulations to Magoo.**

**Councilor Stephens – said thanks to Magoo.**

**Motion was made by Councilor Stephens to enter into Executive Session. Motion was seconded by Councilor Salas. Motion unanimously carried. 6:29 P.M.**

**20. Executive Session – Pursuant to Texas Government Code, Sections 51.071 (consultation with attorney) and 551.074 (personnel matters)**

**A. Interview candidates for City Secretary position. (E. Zimmer, CM) – Council entered into Executive Session at 6:37 P.M.**

**21. Action after Executive Session –**

**A. Take action, if any, regarding interview of candidates for City Secretary position. (E. Zimmer, CM) – Councilor returned to open session at 7:56 P.M. Motion was made by Councilor Stephens, by Resolution 2016-11-19 at 7:57 P.M. to propose that the Council selects Patsy Patten to be the City Secretary for the City of Alpine, Texas and to direct the City Manager and City Secretary to take the necessary follow up action. Motion was seconded by Councilor Salas. Motion unanimously carried.**

**22. Adjournment – There being no further action. Meeting was adjourned.**

**NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).**

I certify that this notice was posted at 2:30 P. M. on November 10th 2016, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for

accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

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Andres "Andy" Ramos, Mayor

Attest:

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Margaret "Molly" Taylor, City Secretary

I, Margaret "Molly" Taylor, City Secretary, do certify that this notice was posted at 2:30 P.M. on November 10th, 2016, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Margaret "Molly" Taylor, City Secretary