

City of Alpine
Regular City Council Meeting
Tuesday, January 16, 2018, 5:30 P.M.

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a regular meeting at 5:30 P.M. on Tuesday, January 16, 2018 in the City Council Chambers, at 803 West Holland, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND SOUND ACTIVATED PAGERS ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL.

Members of the audience will be provided an opportunity to address the Council during Public Hearings and during Action items. Please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred from speaking at future meetings.

Agenda

1. Call to Order, Invocation, and Pledge of Allegiance.
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
3. **Presentations, Recognitions and Proclamations** – (A. Ramos, Mayor)

-NONE

4. Reports -

City Mayor's Report – (A. Ramos, Mayor) – NONE

City Manager Report – (Jessica Garza, City Manager) –

A. October 2017 Monthly Revenue/Expense Reports (M. Antrim, Director of Finance)

B. November 2017 Monthly Revenue/Expense Report. (M. Antrim, Director of Finance)

City Staff Updates – NONE

5. Public Hearings – NONE

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

- A. Approval of minutes from City Council meeting on January 4, 2018.
(J. Garza, City Manager)
- B. Approve October 2017 Monthly Revenue/Expense Reports.
(Jessica Garza, City Manager)
- C. Approve November 2017 Monthly Revenue/Expense Reports.
(Jessica Garza, City Manager)
- D. Approve Resolution No. 2018-01-04, regarding the Petty Cash Policy for the City of Alpine. (Jessica Garza, City Manager)
- E. Approve Resolution No. 2018-01-05, regarding the Credit Card Policy for the City of Alpine. (Jessica Garza, City Manager)

7. Information or Discussion items –

- A. The City of Alpine and Brewster County Interlocal Agreement Regarding Alpine Volunteer Fire Department Firefighting and Fire Protection Services. (Jessica Garza, City Manager)

Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, own a business or property in the city limits of Alpine, will be allowed to speak if there is time available.) –

8. Discuss and consider appointment of Troy Sheldon for Building & Standards for Alternate for Ward 1. (M. Curry, City Council)
9. Discuss and consider approval of a job description for a Permit Technician for the Code Enforcement Department and authorize the position to be filled. (Jessica Garza, City Manager)
10. **City Councilmember Comments and Answers** – No discussion or action may take place.
11. **Executive Session – Pursuant to Texas Government Code Section 551.071 (consultation with attorney), and Section 551.074 (personnel matters).**
 - A. City Secretary Cynthia Salas 90 day evaluation. (Jessica Garza, City Manager)
12. **Action after Executive Session –**
 - A. Take action, if any, concerning City Secretary Cynthia Salas 90 day evaluation. (Jessica Garza, City Manager)

13. ADJOURNMENT

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development.)

I certify that this notice was posted at 1:00 P. M. on January 12, 2018. Pursuant to Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or email city.secretary@ci.alpine.tx.us for further information.



Cynthia Salas, City Secretary
City of Alpine